



About Site Safety

As part of our drive to continually improve our health and safety performance, Spark wanted to easily maintain site specific safety information so those that work on our sites are aware of site specific hazards before they arrive on site.

We want to ensure that the activities you engage in, on our behalf, do not cause harm to you, our respective employees or others. Spark values the relationships we have with you, our supplier and trust that you will see the benefit of this initiative.

1. Access to Site Safety

	 Click on the QR code <u>or</u> Copy the URL into your browser to access the mobile platform of the website: <u>https://spark.riskmanager.co.nz?ret_link=https%3A%2F%2Fspark.riskmanager.co.nz</u> <u>%2FDotNet%2Fdb04r.aspx</u> Each supplier has been issued with a single user account and password to Site Safety. It is the responsibility of the supplier to circulate the login details to those
	4. To access Site Safety, use your login and generic password provided by Spark. You will be prompted to change your password when you first login.
₩ Spark [™]	 Each supplier has been issued with a single user account so if one user changes the password then they will need to notify all others of the new password.
Dashboard	 Save the Site Safety icon onto their mobile device home screen for easy access. The Site Safety landing page is made up of a dashboard and a Site Safety
Site Safety	 icon. Click on the Site Safety icon to access the module.
Full Site	
Logout	

2.	Finding a site & checking the status		
1.	Suppliers can easily search for a site using either the free	* Spark*	
	text search or using Near Me Now option.	Site Safety	
		Near me now Search:	
~		Name	Access Status
2.	If the supplier is in field, geolocation will display all sites in	Abbotts Chambers (ABTC)	Open
	that location.	Abbotts Way (ABWC)	Open
		Airedale Street (AT) - 10001	Open
		Airedale Street Block 1A (B1A)	Open
~		Ak Airport Bridge Xt Cabinet (AKAB)	Open
3.	The Access Status field will show a traffic light system to	Ak Tourism & Visitors Centre (AMMM)	Open
	indicate if the site is	Albany Exchange (AABE) - AABE	Open
		Anzac Ave (AANZ)	Open
	Open (no uncontrolled hazards to report)	Ardmore Airfield (AARD)	Open
		Ascot South (ASST)	Open
	Caution (exercise caution)	Auckland Hospital Park Rd (AAHP)	Open
		Auckland Public Library (AAPL)	Open
	Red (site is closed)	Bairds Road (ABAI)	Open
	· · · · ·	Balmoral (ABML)	Open
		Bayswater (ABAY)	Open
		Beachhaven Cdma Site (ABVN)	Open
4.	Click on the Site Name to access the site information.	Beachlands (ABCH)	Open
		Beacon Point (SBCN)	Open
	Click here	Bell Block East (CBBE)	Caution
	Click Here	Belmont (ABMT)	Open
		252 entries	12 Neut





3. Site Summary Page

The summary page will hold :

- Site Address: The physical location of the site.
 Access Information: Specific access information for
 - this site and if any areas have restricted access.
- Access Requirements: Does this site require key/access cards
- Site hazards: Any hazards reported for this site is the site open or closed.
- Geolocation: Use this function to get to the site
- Site Status: The traffic lights indicate if the site is:

Open (no uncontrolled hazards to report) Caution (exercise caution) Red (site is closed)

e Salety - Dell Dioch	East (CBBE)			
General Details		Status		~
Building Street / Suburb / Ci 37 Corbett Road Bel	ty I Block New Plymouth	District		
Access Information 7 corbett rd in the b	n back right corner of whi	taker engineering bel	l block	
Access requirement	nts			
Keys/Access Cards aj17 key	8			
Site Hazards atchway deployed,	do not use latchway u	ntil further notice(09.0	08.18)	
Geolocation	- I			
Same M.	cigral Dr	1 Indoor Ki	Nitro •	+
Google	Mainfreight Transs New Plymo	sydulisarus riit	or ewood ogle Terms of Use Report a	map error
and the second				~
Report Hazard				

4 Report a hazard & acknowledge the information

- 1. If you have a hazard to report. Select Report Hazard; add a photo and submit.
- 2. Select the "I acknowledge button" to confirm that they have read and understood the information on this site.

eneral Details		~
eport Hazard		<u>×</u>
	Take Photos or Upload Files	
	I acknowledge that I have read and understood the information for	or this site

END

